

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: Learn0026

LOCATION FOR RISK ASSESSMENT	RISK ASSESSMENT TITLE	PERSON OR PERSONS COMPLETING THIS RISK ASSESSMENT	DATE	PAGES
CM Workhouse, outside front of the building, exercise yard, mill area	SEN Castle Discoverers workshop	Sarah Mortimer	29/11/18	1 of 2

LIST ACTIVITIES	LIST RISKS IDENTIFIED	PERSONS AT RISK	RISK LEVEL L M H	LIST EXISTING CONTROLS IN PLACE	LIST ANY ADDITIONAL CONTROLS REQUIRED	START DATE	FINISH DATE
Handling and moving tables and chairs	Falling, trapped fingers, Manual handling injury	Employee	L	Manual handling training Only moved before or after session		Ongoing school workshop	
Use of repro metal helmets (heavy)	Dropping on feet, weight on shoulders	Visitor	L	Supervision, delivery by trained facilitator verbal explanation, & warning about risks, emphasis on weight of helmets integral to activity Extra assistance given to pupils with visual or motor impairment			

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Visiting outside areas	Slips, Trips and falls	Visitor	L	Supervision First Aid School Risk Assessment Reminders given when walking Extra assistance given to pupils with visual or motor impairment			
Handling artefacts	Trapped fingers, choking	Visitor	L	Supervision, First Aid Schools Risk Assessment Object condition check after pre/post use Extra assistance given to pupils with visual or motor impairment or those likely to mouth objects			
Use of chainmail	Catching hair in links	Visitor	L	Supervision by adult, verbal warning about risks, cloth cap to be worn under chainmail Extra assistance given to pupils with visual or motor impairment			

RISK ASSESSMENT SIGN OFF BY H&S:

H&S Advisor (Andy Waller)

29.11.18