

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: Learn0016

| LOCATION FOR RISK ASSESSMENT | RISK ASSESSMENT TITLE | PERSON OR PERSONS COMPLETING THIS RISK ASSESSMENT | DATE | PAGES |
|------------------------------|------------------------------------|---|----------|---------------|
| CM Workhouse | SEN Victorian Life Skills workshop | Sarah Mortimer | 21/08/18 | 1 of 2 |

| LIST ACTIVITIES | LIST RISKS IDENTIFIED | PERSONS AT RISK | RISK LEVEL L M H | LIST EXISTING CONTROLS IN PLACE | LIST ANY ADDITIONAL CONTROLS REQUIRED | START DATE | FINISH DATE |
|---------------------------------------|--|-----------------|---|---|---------------------------------------|-------------------------|-------------|
| Handling and moving tables and chairs | Falling, trapped fingers, Manual handling injury | Employee | L | Manual handling training Only moved before or after session | | Ongoing school workshop | |
| Moving large objects inc wash tubs | Falling, trapped fingers, Manual handling injury | Employee | L | Manual handling training Only moved before or after session | | | |
| Handling artefacts | Trapped fingers, cuts on edge of washboard | Visitor | L | Supervision, First Aid Schools Risk Assessment Object condition check after pre/post use Extra assistance given to pupils with visual or motor impairment | | | |

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|-----------------|--|---------------------|---------------------|---|---------------------------------------|------------|-------------|
| Washing clothes | Allergies | Employee Visitor | L | Supervision First Aid Schools Risk Assessment (Advice on allergies) | | | |
| Use of soap | Allergies Blunt knife injury Putting soap in mouth | Employee Visitor | L | Supervision First Aid Schools Risk Assessment (Advice on allergies) Extra assistance given to pupils with visual or motor impairment or those likely to mouth objects | | | |
| Use of water | Spills causing slip hazards | Employee Visitor | L | Supervision First Aid Schools Risk Assessment Provision of cleaning equipment | | | |
| Use of mangle | Trapped fingers Manual handling injury | | | Supervision First Aid Schools Risk Assessment Only moved before or after session Safety reminders given before activity Extra assistance given to pupils with visual or motor impairment | | | |

RISK ASSESSMENT SIGN OFF BY H&S:

H&S Advisor
Signature

13/11/2018
Date