

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: Learn0009

LOCATION FOR RISK ASSESSMENT	RISK ASSESSMENT TITLE	PERSON OR PERSONS COMPLETING THIS RISK ASSESSMENT	DATE	PAGES
CM Workhouse and walking tour round York	KS2 Hidden York workshop	Sarah Mortimer	21/08/18	1 of 1

LIST ACTIVITIES	LIST RISKS IDENTIFIED	PERSONS AT RISK	RISK LEVEL L M H	LIST EXISTING CONTROLS IN PLACE	LIST ANY ADDITIONAL CONTROLS REQUIRED	START DATE	FINISH DATE
Handling and moving tables and chairs	Falling, trapped fingers, Manual handling injury	Employee	L	Manual handling training Only moved before or after session		Ongoing school workshop	
Handling artefacts	Trapped fingers, choking	Visitor	L	Supervision, First Aid Schools Risk Assessment Object condition check after pre/post use			
Walking through town	Slip, trips and falls Personal injury from other road users	Visitor Employee	M	Supervision, First Aid Schools Risk Assessment Reminder of safe behaviour Supervision by school staff and museum staff Instruct people to walk, no running.			

RISK ASSESSMENT SIGN OFF BY H&S:

H&S Advisor
Signature

13/11/2018
Date