

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: Learn0004

LOCATION FOR RISK ASSESSMENT	RISK ASSESSMENT TITLE	PERSON OR PERSONS COMPLETING THIS RISK ASSESSMENT	DATE	PAGES
CM Workhouse, Kirkgate	KS1 KS2 Queen Victoria's Empire workshop	Sarah Mortimer	21/08/18	1 of 1

LIST ACTIVITIES	LIST RISKS IDENTIFIED	PERSONS AT RISK	RISK LEVEL L M H	LIST EXISTING CONTROLS IN PLACE	LIST ANY ADDITIONAL CONTROLS REQUIRED	START DATE	FINISH DATE
Handling and moving tables and chairs	Falling, trapped fingers, Manual handling injury	Employee	L	Manual handling training Only moved before or after session		Ongoing school workshop	
Handling artefacts	Trapped fingers, choking	Visitor	L	Supervision, First Aid Schools Risk Assessment Object condition check after pre/post use			
Craft activities inc printing and embossing	Allergies, personal injury	Employee Visitor	L	Supervision, First Aid Schools Risk Assessment			
Walking on Kirkgate	Slips, trips and falls	Employee Visitor	L	Supervision, First Aid, Schools Risk Assessment Reminder of cobbles being uneven			

RISK ASSESSMENT SIGN OFF BY H&S:

H&S Advisor
Signature

09/11/2018
Date