

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: Learn0001

LOCATION FOR RISK ASSESSMENT	RISK ASSESSMENT TITLE	PERSON OR PERSONS COMPLETING THIS RISK ASSESSMENT	DATE	PAGES
CM Workhouse, outside the front of the museum, exercise yard, mill area	Knights at the Castle EYs Workshop	Sarah Mortimer	21/08/18	1 of 2

LIST ACTIVITIES	LIST RISKS IDENTIFIED	PERSONS AT RISK	RISK LEVEL L M H	LIST EXISTING CONTROLS IN PLACE	LIST ANY ADDITIONAL CONTROLS REQUIRED	START DATE	FINISH DATE
Handling and moving tables and chairs	Falling, trapped fingers, Manual handling injury	Employee	L	Manual handling training Only moved before or after session		Ongoing school workshop	
Use of craft materials inc glue sticks	Paper cuts, Swallowing	Visitor	L	Supervision First Aid Schools Risk Assessment			
Use of scissors	Cuts	Visitor	L	Supervision First Aid School Risk Assessment			

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Use of repro metal helmets (heavy)	Dropping on feet, weight on shoulders	Visitor	L	Supervision, delivery by trained facilitator verbal explanation, & warning about risks, emphasis on weight of helmets integral to activity			
Visiting outside areas	Slips, Trips and falls	Visitor	L	Supervision First Aid School Risk Assessment Reminders given when walking			

RISK ASSESSMENT SIGN OFF BY H&S:

H&S Advisor
Signature

09/11/2018
Date