

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: YM0056

LOCATION FOR RISK ASSESSMENT	RISK ASSESSMENT TITLE	PERSON OR PERSONS COMPLETEING THIS RISK ASSESSMENT	DATE UPDATED	PAGES
YORKSHIRE MUSEUM	VIKING VOYAGES	H&S ADVISOR	29.06.16	1 of 2

LIST ACTIVITIES	LIST RISKS IDENTIFIED	PERSONS AT RISK	RISK LEVEL L M H	LIST EXISTING CONTROLS IN PLACE	LIST ANY ADDITIONAL CONTROLS REQUIRED	START DATE	FINISH DATE
TRAVELLING AROUND THE MUSEUM	TRIPS/FALLS UP OR DOWN STAIRS OR INTO CASES	STAFF VISITOR	L	CHILDREN WARNED OF DANGERS BEFORE SETTING OFF INTO THE GALLERIES. ADULT SUPERVISION FIRST ADIERS AVAILABLE.			
HANDLING OBJECTS	DIRT FROM OBJECTS ONTO HANDS WHICH COULD BE INGESTED	STAFF VISITOR	L	GROUP TOLD TO WASH HANDS BEFORE EATING AND NOT TO PUT HAND INTO MOUTH. ADULT SUPERVISION. FIRST ADIERS AVAILABLE			
HANDLING OBJECTS	CUTS OR NICKS FROM BROKEN EDGES	STAFF VISITOR	L	OBJECTS INSPECTED BY STAFF BEFORE USE FOR SAFETY. REMINDERS OF CORRECT MEANS OF HANDLING OBJECTS. USE OF GLOVES FOR IRON AXE HEAD. STAFF/ADULT SUPERVISION AT ALL TIMES. FIRST AID AVAILABLE.			

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PUTTING ON AND TAKING OFF COSTUMES	TYING CORDS AROUND HEAD AND NECK RATHER THAN AROUND WAIST AS BELTS	STAFF VISITOR	L	VERBAL INSTRUCTION/WARNING. SUPERVISION OF PUPILS BY STAFF AND LEARNING FACILITATOR. FIRST AIDER AVAILABLE			
ACTING OUT VIKING SAGA	BANGS AND BRUISES DURING "STORMY SEAS" SECTION OF VOYAGE	STAFF VISITOR	L	CLEAR SUFFICIENT SPACE. REMIND CHILDREN OF SAFE AND APPROPRIATE BEHAVIOUR. CONSTANT SUPERVISION BY STAFF WHO WILL CONTROL ROWDY BEHAVIOUR. FIRST AIDERS AVAILABLE.			
MAKING LEATHER BELT. USING SCISSORS	NICKS AND CUTS	STAFF VISITOR	L	SUPERVISION OF PUPILS BY STAFF AND LEARNING FACILITATOR. USE APPROPRIATE SCHOOL SCISSORS. FIRST AIDERS AVAILABLE.			

RISK ASSESSMENT SIGN OFF BY H&S: ANDY WALLER 29.06.16

Signature

Date