

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: YM0054

| LOCATION FOR RISK ASSESSMENT | RISK ASSESSMENT TITLE | PERSON OR PERSONS COMPLETEING THIS RISK ASSESSMENT | DATE UPDATED | PAGES |
|------------------------------|-----------------------|--|--------------|--------|
| YORKSHIRE MUSEUM | ANCIENT GREEKS | H&S ADVISOR | 30.06.16 | 1 of 2 |

| LIST ACTIVITIES | LIST RISKS IDENTIFIED | PERSONS AT RISK | RISK LEVEL L M H | LIST EXISTING CONTROLS IN PLACE | LIST ANY ADDITIONAL CONTROLS REQUIRED | START DATE | FINISH DATE |
|------------------------------|--|-----------------|----------------------------|--|---------------------------------------|------------|-------------|
| TRAVELLING AROUND THE MUSEUM | TRIPS/FALLS UP OR DOWN STAIRS OR INTO CASES | STAFF VISITOR | L | CHILDREN WARNED OF DANGERS WHILE IN THE GALLERIES. ADULT SUPERVISION FIRST AIDERS AVILABLE | | | |
| HANDLING OBJECTS | CUTS OR NICKS FROM BROKEN EDGES | STAFF VISITOR | L | OBJECTS INSPECTED BY STAFF BEFORE USE FOR SAFETY. REMINDERS OF CORRECT WAYS OF HANDLING OBJECTS. ADULT SUPERVISION AT ALL TIMES FIRST AIDERS AVILABLE | | | |
| HANDLING OBJECTS | DIRT FROM OBJECTS ONTO HANDS WHICH COULD BE INGESTED | STAFF VISITOR | L | GROUP TOLD TO WASH HANDS BEFORE EATING AND NOT TO PUT HANDS INTO MOUTHS. ADULT SUPERVISION FIRST AIDERS AVILABLE | | | |

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|--|--|------------------|---------------------|---|---------------------------------------|------------|-------------|
| LONG JUMP | TRIPPING OR LANDING BADLY | VISITOR | L | STAFF TO DEMONSTRATE THE CORRECT TECHNIQUE TO USE. VERBALLY POINT OUT THE RISKS FIRST AIDER AVAILABLE ON SITE. ADULT SUPERVISION | | | |
| PUTTING ON AND TAKING OFF COSTUMES | TYING CORDS AROUND HEAD AND NECK RATHER THAN AROUND WAIST AS BELTS | VISITOR | L | VERBAL INSTRUCTION/WARNING. SUPERVISION OF PUPILS BY STAFF/ADULTS AND LEARNING FACILITATOR. FIRST AIDERS AVAILABLE | | | |
| ACTING THE PERSEUS / MEDUSA PLAY | INJURY RESULTING FROM VISUAL IMPAIRMENT FROM HOLDING MASK TO FACE. | STAFF VISITOR | L | CHILDREN WARNED TO STAND STILL WHEN USING MASKS. FIRST AIDERS AVAILABLE | | | |
| HANDLING PROPS FOR PERSEUS / MEDUSA PLAY | SCRATCHES OR SIMILAR FROM SHARP EDGES OR POINTED ENDS. | STAFF VISITOR | L | ITEMS TO BE REGULARLY CHECKED AND MAINTAINED BY STAFF. FIRST AIDERS AVILABLE. ADULT SUPERVISION | | | |

RISK ASSESSMENT SIGN OFF BY H&S: ANDY WALLER 30.06.16

Signature

Date