

YORK MUSEUMS TRUST RISK ASSESSMENT FORM

RISK ASSESSMENT FORM TO BE COMPLETED IN FULL THEN SENT TO HEALTH & SAFETY FOR FINAL APPROVAL AND A RA NUMBER

RA NUMBER: CAS0008

LOCATION FOR RISK ASSESSMENT	RISK ASSESSMENT TITLE	PERSON OR PERSONS COMPLETING THIS RISK ASSESSMENT	DATE	PAGES
York Castle Museum	KS2 Workshop – Rowntrees and Poverty in York	Sarah Mortimer	25/08/16	1 of 2

LIST ACTIVITIES	LIST RISKS IDENTIFIED	PERSONS AT RISK	RISK LEVEL L M H	LIST EXISTING CONTROLS IN PLACE	LIST ANY ADDITIONAL CONTROLS REQUIRED	START DATE	FINISH DATE
Workshop leader (LF) using ppt via laptop and projector. Pupils watching and discussing	Trips on leads Electrocution	LF	L	Good practice when setting up equipment Equipment PAT tested		Sept 16	No end date
Object handling	Cuts, Choking, personal injury	Pupils	L	Supervision First Aid Object condition check after use.			
Walking on Kirkgate	Falls, Trips and slips, personal injury	LF, Pupils and visiting adults	M	Supervision First Aid Schools Risk Assessment Reminder of cobbles being uneven			
Using paper	Paper cuts	Pupils	L	Supervision First Aid			

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Using a dip pen	Personal injury	Pupils	M	Supervision First Aid			

RISK ASSESSMENT SIGN OFF BY H&S:

On behalf of H&S Advisor

Geoff Hutchinson 31/08/16

Signature

Date