YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

URN: CM0180

(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

Risk Level (seriousness X probability) 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	Seriousness Score	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Seven day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

Priority Action Rating: High – Immediate; Medium – 1 Month; Low – 3 Months	Probability / Likelihood / Frequency Score	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

LOCATION & RA TITLE: KS2 workshop – Hidden York	Sign SM	Date 10/07/15	Page 1 of

RISK ASSESSMENT										ACTION PLAN				
		Persons at risk								Review				
Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Handling small artefacts	Cuts, Choking, personal injury	*	*		*	*	4	3	12	Supervision, First Aid Schools Risk Assessment Object condition check after use.				

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Walking through town	Falls, trips and slips, Personal injury	*			*	*	4	2	8	Supervision, First Aid, Schools Risk Assessment Reminder of safe behaviour Supervision by school staff and museum staff Instruct people to walk, no running.				
Crossing roads	Falls, trips and slips, Personal injury from other road users	*			*	*	4	2	8	Supervision, First Aid, Schools Risk Assessment Reminder of safe behaviour Supervision by school staff and museum staff Instruct people to walk, no running.				