

# YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

**URN: YM0055**

**(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)**

<b>Risk Level (seriousness X probability)</b> 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	<b>Seriousness Score</b>	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Three day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

<b>Priority Action Rating:</b> High – Immediate; Medium – 1 Month; Low – 3 Months	<b>Probability / Likelihood / Frequency Score</b>	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

<b>LOCATION &amp; RA TITLE:</b> Jorvik Life	<b>Sign</b> E Williams	<b>Date</b> 17 September 2012	<b>Page</b> 1 of 3
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<b>RISK ASSESSMENT</b>	<b>ACTION PLAN</b>
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Activity	Risk Identified	Persons at risk								Review				
		Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Travelling around the museum	Trips/falls up or down stairs or into cases	*			*	*	2	2	4	Children warned of dangers before setting off into the galleries. Adult supervision				

Handling objects	Dirt from objects onto hands which could be ingested	*			*	*	2	2	4	Group told to wash hands before eating and not to put hand into mouth.				
Using air Hardening Clay	Ingestion of clay	*			*	*	2	2	4	Group told to wash hands before eating and not to put hand/clay into mouth.				
Handling objects	Cuts or nicks from broken edges	*			*	*	2	2	4	Objects inspected by staff before use for safety; reminders of correct means of handling objects; Use of gloves for iron axe head; Staff/adult supervision at all times, first aid				
Using Quern	Trapping fingers between moving stones	*			*	*	2	2	4	Verbal instruction on correct use and possible risks. Supervision by staff and learning facilitator.				

Using scissors	Nicks and cuts	*			*	*	2	2	4	Supervision of pupils by staff and learning facilitator. Use appropriate school scissors. First Aid				
Allergies to wheat	Allergic reaction	*			*	*	4	2	8	Schools responsibility to ensure any child with allergies does not take part. Teaching staff made.				
Using musical instruments to blow into	Risk of cross contamination of germs	*			*	*	3	3	9	Use antibacterial wipes before /after each use & passing instrument round.				