

YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

URN: YM0054

(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

Risk Level (seriousness X probability) 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	Seriousness Score	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Three day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

Priority Action Rating: High – Immediate; Medium – 1 Month; Low – 3 Months	Probability / Likelihood / Frequency Score	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

LOCATION & RA TITLE: Ancient Greeks	Sign E Williams	Date 17 September 2012 Reviewed 24/09/13	Page 1 of 3
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RISK ASSESSMENT										ACTION PLAN				
		Persons at risk								Review				
Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Travelling around the museum	Trips/falls up or down stairs or into cases	*				*	2	2	4	Children warned of dangers before setting off into the galleries. Supervision				

Handling objects	Cuts or nicks from broken edges	*				*	2	2	4	Objects inspected by staff before use for safety; reminders of correct means of handling objects; Staff/adult supervision at all times				
Handling objects	Dirt from objects onto hands which could be ingested	*				*	2	2	4	Group told to wash hands before eating and not to put hand into mouth. Supervision				
Long Jump	Tripping or landing badly	*				*	2	3	6	Staff to demonstrate the correct technique to use. Verbally point out risks, first aider available on site. Adult supervision				

Putting on and taking off costumes	Tying cords around head and neck rather than around waist as belts					*	2	2	4	Verbal instruction/warning. Supervision of pupils by staff/adults and learning facilitator. First aider available				
Acting the Perseus / Medusa play	Injury resulting from visual impairment from holding mask to face.	*				*	2	3	6	Warned to stand still when using masks, first aid				
Handling props for Perseus / Medusa play	Scratches or similar from sharp edges or pointed ends.	*				*	2	2	4	Items to be regularly checked and maintained by staff, first aid. Adult supervision				