

YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

URN:

(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

Risk Level (seriousness X probability) 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	Seriousness Score	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Three day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

Priority Action Rating: High – Immediate; Medium – 1 Month; Low – 3 Months	Probability / Likelihood / Frequency Score	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

LOCATION & RA TITLE: Troubled Times workshop				Sign SM			Date 05/04/13			Page 1 of 3				
RISK ASSESSMENT									ACTION PLAN					
		Persons at risk							Review					
Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Performance in cobbled street	Fall on Stone Floor Personal Injury	*	*		*	*	4	3	12	Supervision First Aid	YMT facilitator to be aware of risks and highlight risks to teacher	4	2	8

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Performance in dimly lit areas	Trip hazards Personal injury	*	*		*	*	4	3	12	Supervision First Aid	YMT facilitator to be aware of risks and highlight risks to teacher			
Handling Props	Choking, Personal injury	*	*		*	*	4	3	12	Supervision First Aid Object handling guidance	Condition check of objects after use	4	2	8
Use of Costume	Falling	*	*	*			4	2	8	Supervision First Aid				
Using Victorian Furnishings	Trapped fingers	*	*		*	*	3	3	9	Supervision First Aid				