

# YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

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(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

<b>Risk Level (seriousness X probability)</b> 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	<b>Seriousness Score</b>	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Three day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

<b>Priority Action Rating:</b> High – Immediate; Medium – 1 Month; Low – 3 Months	<b>Probability / Likelihood / Frequency Score</b>	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

<b>LOCATION &amp; RA TITLE:</b> One Man's War KS2 workshop				<b>Sign</b> SM			<b>Date</b> 28/08/14			<b>Page</b> 1 of 2				
<b>RISK ASSESSMENT</b>									<b>ACTION PLAN</b>					
		<b>Persons at risk</b>							<b>Review</b>					
Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Handling Props	Choking, Personal injury	*			*	*	4	3	12	Supervision First Aid Object handling guidance	Condition check of objects after use	4	2	8

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Use of Costume	Falling	*					4	2	8	Supervision First Aid				
Drill – marching, using dummy rifles (wooden simplified rifle shaped objects and broom handles)	Injuring others by poking wooden object, swinging round etc dropping bruising from object on feet	X	X	X	X	X	3	3	9	Supervision, training, First Aid, warning and advice before commencing drill				