

YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

URN: CM0094

(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

Risk Level (seriousness X probability) 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	Seriousness Score	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Three day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome
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Priority Action Rating: High – Immediate; Medium – 1 Month; Low – 3 Months	Probability / Likelihood / Frequency Score	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur
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LOCATION & RA TITLE: KS2 workshop – Victorian medicine	Sign SM	Date 21/08/12	Page 1 of 2
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RISK ASSESSMENT										ACTION PLAN				
Activity	Risk Identified	Persons at risk								Review				
		Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Handling small artefacts	Cuts, Choking	*	*		*	*	4	3	12	Supervision, First Aid Schools Risk Assessment	Object condition - check after use.	4	2	8
Using pill roller	Cuts, bumps, crush injury	*	*		*	*	2	2	4	Supervision, First Aid Schools Risk Assessment	Reminder notice for during activity.			

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Moving from education room to chemist's shop on Kirkgate	Trips and falls	*	*		*	*	2	3	6	Supervision, First Aid,	Verbal reminders			
Making mint lozenges	Allergies, choking	*	*		*	*	4	2	8	Supervision, Schools Risk Assessment, Allergy notice next to activity, verbal reminders, first aid				