

YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

URN: CM0160

(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

Risk Level (seriousness X probability) 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	Seriousness Score	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Seven day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

Priority Action Rating: High – Immediate; Medium – 1 Month; Low – 3 Months	Probability / Likelihood / Frequency Score	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

LOCATION & RA TITLE: Total War workshop							Sign SM			Date 15/08/14			Page 1 of 2	
RISK ASSESSMENT										ACTION PLAN				
		Persons at risk								Review				
Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Handling artefacts	Choking, Personal injury	*				*	4	2	8	Supervision First Aid Schools Risk Assessment Object handling guidance				

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Filling munitions shells	Choking, trapped fingers, personal injury	*			*	*	3	3	9	Supervision First Aid Schools Risk Assessment Reminder of how to use equipment				
Handling and moving larger artefacts	Falling, trapped fingers, back injury, personal injury	*					4	2	8	Manual handling training Only moved before or after session, team lifts, mechanical aids				
Using semaphore flags	Bumps / eye injury, personal injury	*				*	3	2	6	Supervision First Aid Schools Risk Assessment				
Putting empty bullets shells into bullet clips	Fingers trapped, personal injury	*			*	*	3	3	9	Supervision First Aid Schools Risk Assessment Reminder of how to use equipment				