

YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

URN: CM0158

(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

Risk Level (seriousness X probability) 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	Seriousness Score	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Seven day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

Priority Action Rating: High – Immediate; Medium – 1 Month; Low – 3 Months	Probability / Likelihood / Frequency Score	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

LOCATION & RA TITLE: KS2 workshop – Electricity							Sign SM			Date 15/08/14			Page 1 of 3	
RISK ASSESSMENT										ACTION PLAN				
		Persons at risk								Review				
Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Using wire	Scratches, cuts, personal injury	*			*	*	3	2	6	Supervision, explanation of task by facilitator, First Aider on site				

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Using sticky tape dispenser	Cuts/graze on sharp edge	*	*		*	*	3	2	6	Supervision, warnings, explanation of task by facilitator, First Aider on site				
Using 3 V batteries	Minor shock, inappropriate use, personal injury	*			*	*	3	3	9	Extremely low voltage batteries Supervision, explanation of task by facilitator First Aider on site				
Using wire cutters to expose the wires to complete circuit	Cuts, nipped fingers	*			*	*	3	2	6	Supervision, warnings, explanation of task by facilitator First Aider on site				
Use of small items such as AAA batteries, battery holders, buzzers	Swallowing, choking, inappropriate use, personal injury	*			*	*	4	2	8	Supervision, warnings/explanation of task by facilitator, First Aider on site				

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Cutting lollipop sticks	personal injury	*			*	*	3	2	6	Supervision, warnings, explanation of task by facilitator, First Aider on site				