

YORK MUSEUMS TRUST RISK ASSESSMENT RECORD

URN: CM0122

(Must be completed by/or in conjunction with competent trained persons only, then sent to the H&S Office for a URN)

Risk Level (seriousness X probability) 16 – 25 High risk; 11 – 15 Medium risk; 10 and below Low risk	Seriousness Score	1: Accident or incident where no injury occurs	2: Minor injury – First Aid only	3: Seven day injury as determined in RIDDOR	4: Major injury outcome (ie. RIDDOR reportable)	5: Fatal or multi-fatal outcome

Priority Action Rating: High – Immediate; Medium – 1 Month; Low – 3 Months	Probability / Likelihood / Frequency Score	1: Improbable	2: Remote	3: Possible	4: Probable	5: Very likely to occur

LOCATION & RA TITLE: KS1 workshop - Washday	Sign SM	Date 16/08/2013	Page 1 of 3
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RISK ASSESSMENT										ACTION PLAN				
Activity	Risk Identified	Persons at risk								Review				
		Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Handling small artefacts	Cuts, Choking				*	*	4	2	8	Supervision, First Aid Schools Risk Assessment Object condition check after pre/post use				

Activity	Risk Identified	Employee	Volunteer	Contractor	Public	Visitor	Seriousness Category	Probability	Risk Level	Existing Controls	Additional Controls Required	Revised Seriousness	Revised Probability	Final Risk
Handling and moving larger artefacts	Falling, trapped fingers, back injury	*	*	*			4	2	8	Manual handling training Only moved before or after session				
Washing	Soap powder allergies	*				*	3	2	6	Supervision First Aid Schools Risk Assessment (Advice on allergies)				
Cutting Soap	Cuts, allergies	*				*	2	3	6	Supervision First Aid Schools Risk Assessment (Advice on allergies) Blunt knife used				
Use of water	Spills causing trip hazards	*				*	3	2	6	Supervision First Aid Schools Risk Assessment Provision of cleaning equipment				